



Received by: _____
Log # _____

Charlotte County Property Appraiser

Paul L. Polk, CFA

18500 Murdock Circle
Port Charlotte, Florida 33948

Telephone: (941) 743-1498

Email: rp@ccappraiser.com

Website: www.ccappraiser.com

**PROPERTY CONSOLIDATION APPLICATION
INSTRUCTIONS**

The combining of parcels/units may affect assessed value(s), taxable value(s), exemption benefit(s), and/or capped value(s).

General Requirements:

In order to have two or more parcels consolidated on one parcel I.D. number the following **must** all apply:

- Title and ownership must be identical.
- Parcels must be contiguous. **(only one single-family unit permitted)**
- Property taxes must be paid and receipt attached.
- Tax Districts must be the same.
- For condominiums, owners must obtain a letter from the condominium association acknowledging the request and the property's physical address as one living unit.
- **ALL REQUESTS MUST HAVE OWNER'S SIGNATURE. PHOTO I.D. REQUIRED.**
If submitting by mail or e-mail, please include a photocopy of your driver's license. If you do not hold a valid driver's license, you may provide a Florida I.D. Card issued by the Florida Division of Motor Vehicles.

We reserve the right to request additional information as necessary to complete the request. Additional information may include items such as site plans, plats, or a letter from the governing jurisdiction regarding the request etc.

Please note: Requests after final tax roll certification will be processed for the following tax year.

Additional notes and information: Please be advised that this request does not imply suitability or authorize development of the parcel. Please contact the appropriate land development or planning and zoning department for your jurisdiction for questions concerning development of the parcel. This action does not nullify or alleviate any existing liens or encumbrances on the property.

If the property is mortgaged, the property owner must notify all mortgagors associated with the properties listed below. Your lender may not permit the changes. You agree by submitting this application that you have notified your mortgage company of the consolidation request.

(Initial)

Owner acknowledges and hereby agrees to all conditions of the Property Consolidation request.

(Initial)

You agree by submitting this application that the Charlotte County Property Appraiser is neither responsible nor liable for any problems or complications resulting from this request.

(Initial)

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PROPERTY CONSOLIDATION REQUEST

I / We hereby request that the following real property parcels be combined into one tax roll parcel for the _____ tax roll:
(year)

Type or print parcel I.D. numbers into the boxes below to be combined into one new parcel:

Grid of six empty boxes for parcel I.D. numbers.

Owner of record - Signature Date () Phone number

Owner of record - Printed name () Cell number

Owner of record - Signature Date

Owner of record - Printed name

Affidavit:

I, _____, hereby declare I am also known as, _____ and am, in fact, the same person.

Signature Date Mailing Address, if different than Property Record card:
Witness Date

Office Use Only (all fields should be filled out by staff)

Received By: _____ Date _____ Entered in Consolidation log _____

Table with 5 columns: Question, Y, N, Initials, Date. Rows include Ownership okay?, Taxes paid?, Records: Ownership Verified?, etc.

Notes:

Three horizontal lines for notes.